



## KommareddyVenkataSadasiva Rao Siddhartha College of Pharmaceutical Sciences

Siddhartha Nagar, Vijayawada - 520010, AP, INDIA  
(Sponsors: Siddhartha Academy of General & Technical Education)  
ISO 9001:2015, ISO14001:2015 & ISO50001:2011 CERTIFIED INSTITUTION  
Affiliated to Krishna University, Machilipatnam  
Approved by AICTE, PCI, New Delhi and Govt. of Andhra Pradesh

E-mail : [kvsrsiddharthapharma@gmail.com](mailto:kvsrsiddharthapharma@gmail.com)

Web: [www.kvsrsiddharthapharma.edu.in](http://www.kvsrsiddharthapharma.edu.in)

KVSRSCOPS/283/22

Date: 08-06-2022

### OFFICE ORDER

#### **Sub :- Constitution Time Table Committee-Reg.**

As per the direction of Siddhartha Academy of General and Technical Education the following committee has been reconstituted at KVSr Siddhartha College of Pharmaceutical Sciences campus, Vijayawada

#### Time Table Committee

S.No.	Name	Designation	Committee	Phone No.
1.	Dr K Naveen babu	Professor	<b>Chairperson</b>	9666212999
2.	Dr. M Vijayalakshmi	Associate Professor	<b>Member</b>	8501011122
3.	Ms.K.Sudeepthi	Assistant Professor	<b>Member</b>	9492246802
4.	Smt. O Iswarya	Assistant Professor	<b>Member</b>	7989552803
5.	Mr.J.Susanth	Assistant Professor	<b>Member</b>	9032363723
6.	Smt.R.Anusha	Assistant Professor	<b>Member</b>	7288967999

#### Functions:

- i) This Committee will prepare draft time table for all the courses in the College including Lab schedules after taking necessary inputs from the incharges of UG/PG and Pharm. D courses basing on the time-table in force for the previous academic year and will prepare a draft academic calendar for each academic year
- ii) While doing so, it will take into consideration activities such as seminars, workshops and other academic and co-academic activities and various crucial tasks entrusted to staff thus distributing the workload in a balanced manner.
- iii) The Committee will place the same for the consideration of the Principal and for their perusal, suggestions and modifications wherever needed.
- iv) After that, the Committee will prepare the final draft time table and academic calendar and place the same in the faculty meeting to be held before reopening of the College or at any appropriate time.